



## RENTING YOUR UNIT? TRANSFERRING YOUR MEMBERSHIP? A QUICK REFERENCE TO THE RULES!

- Rentals/transfers must be for a **minimum of 30 consecutive days**.
- **Advertisements or listings for your rental must specify the minimum lease or rental period is 30 consecutive days.**
- **You are responsible for the actions of your renters** (and their guests), so vet them well.
- **You are obligated to assure that your home will not be occupied by any sexual offender or predator or anyone who has been arrested or adjudicated as a sexual offender or predator.**
- **Rental applications must be received by your property manager at least 30 days prior to the lease start date.**
- **Transfer of Membership applications must be received by the Club at least 30 days prior to the start of the transfer.**
- Renters without a transfer of membership do not have access to any Club amenities during “Season” (November 1 through April 30), but can utilize the satellite pools.
- **If you have transferred your membership to a tenant, YOU do not have access to Club amenities during the time of the transfer, except as the guest of another member.**
- You are responsible for providing your renter with **gate access and the rules and regulations** of your HOA and Club.

[Click Here for the Transfer of Membership Procedures](#)

[Click Here for the Transfer of Membership Application](#)

The Transfer Fee is currently \$450 payable by check or money order only.

**For questions or assistance regarding a transfer of membership** contact the Club’s Member Services Administrator, **Kathryn Geiman**, at [kathryng@golfheritagebay.com](mailto:kathryng@golfheritagebay.com) or 239-353-7056 x 108. You can also direct your tenants to the Club>Membership page of HB’s website for transfer details.

**For questions or assistance regarding leasing your unit, contact your property manager:**

Coach Homes; Terraces II, III, V, VI, VIII & IX; Verandas I, II, III, VI, VII & VIII - Cambridge Management – (239) 249-7000

Terrace VII - Pegasus Property Management - (239) 454-8568

Terrace IV - Precedent Management – (727) 573-9300

Single Family Homes, Terrace I; Verandas IV & V – Sandcastle Management (239) 596-7200

