



HERITAGE BAY
GOLF & COUNTRY CLUB

RENTING YOUR HOME IN HERITAGE BAY?



Renters are Heritage Bay's largest source of new members! Of course they are... who could visit here and not want to stay?

As we head into the busy tourist season, here is some information to help make your rental as smooth as possible.

- **Minimum rental is 30 consecutive days.** This is a requirement in your governing documents!
- **Advertisements or listings for your rental must state that the minimum lease is 30 days.** This is a requirement in your governing documents!
- Submit your application and lease to your Neighborhood Association at least thirty days prior to the start date. They may have additional rules in place, so keep in touch with your Association on current processes and paperwork.
- Add your tenants to your guest list. Approved tenants are provided their own Visitor Management account, so they can enter the community easily and provide access for their own guests, but to ensure their initial access you should add them to your guest list.

ALSO TRANSFERRING YOUR CLUB MEMBERSHIP TO YOUR TENANTS?

Submit your Transfer of Member Application to the Club at least thirty days prior to the start date. (Go ahead and submit the Transfer application at the same time as your rental application. We will initiate the transfer process while we await approval and finalize the membership once it is received.)



For current forms and information on rentals and transfers visit the Membership page of the website (before you log in as a Member) under Club.



YOUR CONTACT AT THE CLUB

Kathryn Geiman is our Transfer Coordinator and your go-to person for anything transfer or rental related!

You can reach Kathryn at transfers@golfheritagebay.com or (239) 353-2076 x 108.

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